



Christ the King Catholic School

Technology Use Agreement

2018-2019

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Technology Agreement

General Guidelines

- Students will have access to forms of media and communication which is in support of education and research associated with the educational goals and objectives at Christ the King Catholic School. Access to media and communication beyond these specific uses will not be supported or allowed.
- Students are responsible for their ethical and educational use of the technology resources of Christ the King Catholic School.
- Access to Christ the King Catholic School technology resources is a privilege and not a right. Each employee, student, and/or parent will be required to follow the rules of the Technology Use Agreement. Violations of these rules may result in the loss of privileges as well as other disciplinary action as defined by the Technology Use Agreement, or other school and, or diocesan policies.
- Recognizing that it is impossible to define every instance of acceptable and unacceptable use, it will be at the discretion of the network administrator and/or school administration to use judgment as to what is acceptable in any undefined instances that may arise.
- Transmission of any material that is in violation of any federal or state law is prohibited. This includes, but is not limited to the following:
 - confidential information
 - copyrighted material
 - threatening or obscene material
 - computer viruses.
- Any attempt to alter data, the configuration of a computer, or the files of another user, without the consent of the individual, school administrator, or technology administrator, will be considered an act of vandalism and subject to disciplinary action in accordance with school discipline policy.
- All users of the school's technology resources and/or school network must sign the Technology Use Agreement and abide by the rules defined in the the document.
- Students are prohibited from playing nonacademic games during the instructional day, unless the game is directly related to a school assignment or activity and approved by the teacher.
- Viewing music and videos is allowed only for academic purposes.
- Students may not download illegal content such as pirated music, videos, games, etc. onto the Chromebook™.
- Students may not stream music, video, or any other type of files at any times while on

school property, unless directed to do so by a teacher. This slows the network. These types of files are very resource intensive and will reduce responsiveness of the device as well as the school's network.

- The Internet is to be used for scholarly research and as a means of obtaining needed information. Accessing inappropriate materials, vulgarity, gambling, militant/extremist material, or anything not in line with the teachings of the Catholic Church, etc. is prohibited.
- Email (or any other communication) should be used only for legitimate and responsible communication between students and faculty.
- Rude, abusive, threatening, or otherwise inappropriate language is not permitted.

Privacy and Safety

- Students are allowed to access only those files that belong to them, which they have permission to use or which have been shared with them, e.g., via Google Drive.
- Do not open, use, or change computer files that do not belong to you.
- Do not reveal your full name, birthdate, telephone number, home address, social security number, credit card numbers, passwords, or passwords of other people.
- Remember that network storage is not guaranteed to be private or confidential. Administration reserves the right to inspect your files at any time and will take the necessary steps if files are in violation of the Technology Use Agreement.
- If you inadvertently access a website that contains obscene, pornographic, or otherwise offensive material, notify a teacher or the principal immediately so that such sites can be blocked from further access. This is not merely a request. It is a responsibility.
- If you share or display content that is disruptive, your parents may be contacted, and or other consequences.
- Students may never share their password with another student. Passwords should always be kept confidential.
- If a password is compromised or/lost parents and/or guardians should immediately report the incident in writing to the school.
- Students should never share personal information about themselves or others while using the Internet or email.
- Students may not bypass the school's network at anytime while on school property. Use of outside proxy servers, wireless connections, or other means to circumvent the school's network and filtering controls is prohibited.
- Each Chromebook™ is the responsibility of an individual student. Students should never "swap" or "share" their Chromebook™ with another student.

Legal Propriety

- All students and staff must comply with trademark and copyright laws and all license agreements. Ignorance of the law is not immunity. If you are unsure, ask your classroom teacher or the network administrator if you are in compliance with the law.
- Plagiarism is a violation of the Christ the King Catholic School discipline and honor code. Give credit to all sources used, whether quoted or summarized. This includes all forms of media on the Internet, such as graphics, movies, and text.

Consequences

- Each student is responsible at all times for the appropriate use of their Chromebook™.
- Non-compliance with the policies of the Technology Use Agreement will result in disciplinary action as outlined by the discipline and/or honor code and/or other school policies for the user unless there is proof that another is responsible.
- Network usage, and all stored files shall not be considered confidential and may be monitored at any time by the network administrator or other school administrators to ensure appropriate use. The school cooperates fully with local, state, or federal officials in any investigation concerning or relating to violations of computer crime laws.

As a responsible student I agree to:

1. Treat the computer with respect and be careful not to damage the hardware.
2. Use only the webpages and computer programs that my teacher tells me to use.
3. Ask for help if I don't know what to do.
4. Tell an adult if I see or read something on the computer that is not appropriate.
5. NEVER use the computer to hurt, frighten or bully others.
6. Print only when I have permission.
7. Use only **my** user-name and password.
8. Use my own thoughts and ideas. I will not copy from books or the Internet.
9. As a responsible student, I agree **NOT** to:
 - Log-in as another student
 - Attempt to gain access to unauthorized programs
 - Use computer systems to harass or disturb other computer users
 - Use inappropriate language in any communications
 - Change system settings

1. Digital Citizenship

Students should know how to use technology appropriately. When working in a digital and collaborative environment, students must do the following:

1. **Respect and Protect Yourself** by carefully considering what personal information is used in the digital world.
2. **Respect and Protect Others** by not bullying, or harassing others online.
3. **Respect and Protect Intellectual property**, or copyright material by acknowledging all sources of information, and requesting to use software, pictures, music, and other media someone else produces.

While at Christ the King Catholic School, all students will be given instruction in Digital Citizenship to help form students as moral and ethical users of the internet.

2. Chromebook™s General (All Students)

2.1. Purpose

Christ the King Catholic School is committed to using available technology to communicate with and educate members of the school community. It recognizes an expanding reliance on computers among students, faculty, staff, and the administration due to the convenience, speed, cost effectiveness, and environmental advantages it provides. The Christ the King Catholic School Technology Use Agreement must be signed by one parent or guardian. The following policy will define the proper use of the Chromebook™ as part of the educational plan at Christ the King Catholic School.

2.2. Applicability of Other School Rules and Policies

Christ the King Catholic School only authorizes the use of Chromebook™ computers in a manner consistent with established instructional, research, and administrative objectives of the school. Accordingly, Christ the King Catholic School does not discriminate in its policies and practices because of an individual's race, religion, sex, national origin, height, weight, marital status, political belief, handicap, or disability.

The policies, procedures, and information within this document apply to all CK students using a Chromebook™, as well as any other device the Administration determines to include under this policy. Teachers may set additional requirements for Chromebook™ use in their classroom.

CK maintains the Technology Use Agreement to provide the most up-to-date information on the policies of the technology program, and reserves the right to update and modify it at the discretion of the school.

2.3. Using your Chromebook™

Student Training

Students will be trained on how to use a Chromebook™ by their teachers.

At School

The Chromebook™ is intended for use at school each and every day. Students must be responsible for bringing their Chromebook™s to all classes charged and ready for use, unless specifically advised not to do so by their teacher.

Students must handle the Chromebook™ computers with care, and keep it in its case unless it is being used. The use of Chromebook™s is not permitted in the cafeteria during lunch time in order to prevent any accidental spills.

At Home

All students are required to take their Chromebook™ home each night throughout the school year. Students must charge their Chromebook™s each evening. **Chromebook™s must be brought to school each day, in a fully charged condition.** If students leave their Chromebook™ at home, they must immediately contact their teacher. Repeated violations of this policy will result in referral to the school administration, and subsequent contact of parent.

It is recommended that students leave the AC power adapter cord / charger at home. If fully charged at home, the battery will last throughout the day.

Internet Access

The Chromebook™s have wireless capability. While on campus, students will access the school's servers and the Internet using this wireless infrastructure. For home use, if there is a wireless system, students can take advantage of the capability. However, it is not required that home environments offer wireless access. Chromebook™s can be plugged into a cable modem or router with a USB adapter and utilize the family's existing Internet access. **Christ the King Catholic School is not responsible for home Internet connectivity issues.**

Students receive instruction on internet safety and using online resources appropriately. Student internet use is filtered and monitored by commercial products (e.g., Hapara) while on campus.

Students may not bypass the school's network at any time while on school property. Use of VPN, outside proxy servers, or wireless connections is prohibited. Students are to ONLY use the Christ the King Catholic School wireless network for connecting to the Internet while at school. (NO Wireless Air Cards, cell phone tethering, or MiFi, etc.)

Sound

Sound must be muted at all times unless permission is obtained from the teacher for instructional

purposes. Headphones/earbuds should be brought in at the beginning of the year, and left in their Chromebook™ case. Headphones/earbuds are prohibited except when allowed by teachers in class.

Printing at School

Printing functionality will be available on a limited basis at school and subject to classroom requirements. Teaching strategies will facilitate digital copies of homework.

Printing at Home

The Chromebook™ will not support a direct physical printer connection. Instead, users may print to their home printers using the Google Cloud Print service (<http://google.com/cloudprint>), in which case a wireless home network is required.

For most classes, printing at home will not be required, as teaching strategies will facilitate digital preparation, and submission of homework, unless otherwise designated by the teacher. Students will be encouraged to practice “responsible printing” to avoid unnecessary waste and expense.

2.4. Protecting and Storing Your Chromebook™

Storing Your Chromebook™

The Chromebook™ should be in a student’s possession, or secured in a designated secure area at all times. When students are not monitoring their Chromebook™, they should be stored in their classroom per their teacher's instructions. Nothing should be placed on top of the Chromebook™ when stored. Students need to take their Chromebook™ home with them every night and ensure they are properly secured in the evening to prevent loss or theft. The Chromebook™ is not to be stored in their lockers or anywhere else at school outside of school hours. Chromebook™s should ***never*** be stored in a vehicle.

Chromebook™s Left in Unsupervised / Unsecured Areas

Under no circumstances should a Chromebook™ be stored in unsupervised areas. Unsupervised areas include the school grounds and campus, the cafeteria, unlocked classrooms, library, hallways, bathrooms, in a car or any other entity that is not securely locked, or in which there is no adult supervision.

Unsupervised Chromebook™s will be confiscated by staff and taken to the Principal’s office. Parents will be contacted for leaving a Chromebook™ in an unsupervised location.

Whether the Chromebook™ is family-owned or CK owned, each Chromebook™ is the responsibility of an individual student. Students should never “swap” or “share” their Chromebook™ with another student.

Loss or Theft

In the event of loss or theft:

1. Students and parents are responsible for notifying their teacher and the school.
2. In case of theft outside of school, families should file a police report
 - a. For family-owned Chromebook™s, a claim under their homeowner's or renter's insurance if applicable.
3. In case of theft in school, staff must be notified immediately.

Managing your Files and Saving your Work

Students may save documents to their Google Drive for the ckschool.net domain. Saving to Google Drive will make the file accessible from any computer with internet access. Students using Google Drive to work on their documents will not need to save their work as Drive will save each keystroke as the work is being completed, as long as the device is connected to the internet.

Students are allowed to access only those files that belong to them, which they have permission to use or which have been shared with them via Google Drive. Files stored within the school computer systems should be limited to those relating to formal school courses or activities. It will be the responsibility of the student to maintain the integrity of their files. Students will be trained on proper file management procedures.

Personalizing your Chromebook™

Chromebook™s must remain free of any decorative writing, drawing, paint, tape or labels. Random spot checks for compliance will be done by teachers.

Power Conservation

Power conservation must be practiced by closing the lid when the Chromebook™ is not in use. Teachers will determine whether or not the Chromebook™ should be opened or closed each class period.

2.5. Software on Chromebook™s

Originally Installed Software

Chromebook™ software is delivered via the Chrome Web Store. Students will not be able to download their own apps. Enabled software will be web-based applications that do not require installation space on a hard drive. Some applications, such as Google Drive, are available for offline use. The software originally installed on the Chromebook™ must remain on the Chromebook™ in usable condition and easily accessible at all times.

All Chromebook™s are supplied with the latest build of Google Chrome Operating System (OS), and many other applications useful in an educational environment. The Chrome OS will

automatically install updates when the computer is shut down and restarted. To initiate a manual update, a small update notification symbol appears in the right corner of the lower toolbar. Once this symbol is pressed, a prompt to update the Chromebook™ will appear. In order to complete the update a restart of the Chromebook™ is required.

From time to time, the school may add software applications for use in a particular course. This process will be automatic with virtually no impact on students. Applications that are no longer needed will automatically be removed by the school.

It is not permissible to add or change the hardware (memory, storage, etc.) or software under any circumstances.

Virus Protection

Additional virus protection is unnecessary on the Chromebook™ due to the nature of its design.

Additional Software

Students are unable to install additional software on their Chromebook™ other than what has been installed by CK.

Filtering Software

CK will provide web-filtering software for each Chromebook™. This protects your student from inappropriate web content at school.

Inspection

All Chromebook™s are subject to random check-ups, or inspection, to check for proper care, use, maintenance and to ensure they do not contain any unapproved software or files. Internet histories may also be checked.

2.6. Privacy

All communications and information transmitted by, received from, stored within, or that passes through Christ the King Catholic School's facilities may be archived, deleted, monitored and reviewed for content or usage at any time by Christ the King Catholic School. Students do not have a right to personal or confidential electronic information or communications that are exempt from this guide. Christ the King Catholic School also reserves the right to investigate suspected inappropriate uses of its resources or systems using its resources.

2.7. Liability

Students are responsible for all material sent by and/or stored on the Chromebook™ computer.

Students accept responsibility for keeping their Chromebook™ computer free from any inappropriate material including but not limited to text, image, audio, and video files, or files dangerous to the integrity of the Christ the King Catholic School network, equipment, or

software.

Christ the King Catholic School is not responsible for any non-school related material sent from and/or stored on Chromebook™ computers.

2.8. Disciplinary Measures

Noncompliance with the Christ the King Catholic School Technology Use Agreement shall result in temporary termination of privileges. Repeated or severe infractions may result in permanent termination of privileges.

School administrators will determine violations of the above Christ the King Catholic Technology Use Agreement.

Students violating any part of this policy may face additional disciplinary action deemed appropriate in keeping with the adopted disciplinary policies and guidelines of Christ the King Catholic School.

2.9. Chromebook™ “Loaner” Program

The use of technology in the classroom setting provides many challenges for both the teacher and the student. The Christ the King Chromebook™ “Loaner” Program was developed with that in mind. It is recognized that in order for the implementation of 1:1 technology to be successful, it is imperative that all parties involved have working Chromebook™s.

Chromebook™s currently in use by the students of Christ the King Catholic School fall into two categories--those owned by Christ the King Catholic School and those that are owned by families. Please refer to the sections below to see the policies as they apply to these specific situations.

For Christ the King Catholic School and Family Owned Chromebook™s:

- The purpose of the loaner program is to provide students with temporary replacements for their Chromebook™ when they are experiencing technical challenges with their devices. Recognizing the necessity to have a functioning Chromebook™ available to each student, Chromebook™s will be provided to students when their Chromebook™ is left at home or brought to school not charged only when requested by their teacher. Students are expected to bring their Chromebook™s to school charged every day. The use of a loaner is not intended to be used as a long term solution and it is expected that every effort will be made to resolve all technical issues as quickly as possible.
- Students must pick up Chromebook™s for the day first thing in the morning. (When the Librarian is busy with a class, she is not available to check out a loaner.) If a Chromebook™ needs to be checked out after this time, the Librarian will make every effort to fulfill the request in a timely fashion.

- Students using a Christ the King owned Chromebook™ will be given first priority for borrowing a loaner. When possible, those using CTL Chromebook™s will be provided with a CTL loaner.
- Any damage to or loss of a loaner Chromebook™ is the financial responsibility of the student who has checked it out. Charges for the repair or replacement of the Chromebook™ will be the actual cost incurred by the school.

For Christ the King Catholic School Owned Chromebook™s

- Students must take broken CK owned Chromebook™s to the Library who will list them on the “Chromebook™ Repairs” log. Only when they are logged on the “Chromebook™ Repairs” Log will students be eligible to receive a loaner that they can take home.

For Family Owned Chromebook™s:

- Students must return the loaner Chromebook™ to the Library at the end of each school day. Failure to do so may result in the student not being allowed to check out a Chromebook™ the next time they request to do so.
- Students may borrow a Chromebook™ loaner for up to 3 consecutive weeks. Loaners are for use by the student only during the school day. After a period of 3 weeks, a fee of \$3.00 per day will be charged.

3. Family-owned Chromebook™s

This section only applies to students with family-owned Chromebook™s.

The responsibility for proper care and usage lies solely with the student at all times. The family is the sole owner of the Chromebook™. Families are responsible for any repairs required to keep the Chromebook™ in good working order or replacement of non-working Chromebook™s.

4. School-issued Chromebook™s

This section applies to students with school-issued Chromebook™s. However, this section also contains valuable information and should be reviewed by students with family-owned Chromebook™s.

4.1. Receiving your Chromebook™

Parents and students must sign and return the following documents before the Chromebook™ can be issued to the student:

1. Technology Use Agreement (Parent signature required at time of registration)
2. Student Technology Code of Conduct (Student signature required in the fall)

A Chromebook™, and accessories (power adapter and case) will be provided by CK. Students may not provide their own Chromebook™, and accessories (power adapter, battery, and case). Students may not “recycle” Chromebook™s from graduated students, as the stock of Chromebook™s will be regularly replenished with updated Chromebook™s.

Identifying Your Chromebook™

Chromebook™s will be labeled in the manner specified by the school. Each Chromebook™ can be identified in the following ways:

1. Unique barcode number and device name on the Chromebook™
2. Chromebook™ model and serial number on inventory sheet maintained by the Library
3. Checked out to the student through the Destiny catalogue system maintained by the Library

Under no circumstances are students to modify, remove, or destroy identification labels.

4.2. Returning Your Chromebook™

Summer Return

Student Chromebook™s, and accessories (power adapter and case) will be collected at the end of each school year for maintenance, and loss prevention over summer vacation. Students will retain their original Chromebook™ each year while enrolled at CK.

Transfer Return

Any student who transfers out of Christ the King Catholic School will be required to return their Chromebook™, and accessories. If a Chromebook™, and its accessories are not returned, the parent / guardian will be responsible for payment in full for the total replacement fee.

4.3. Caring for your Chromebook™

Students are responsible for the general care of their Chromebook™, which they have been issued by CK. Chromebook™s that are broken, or fail to work properly must be taken to the the Library. If a loaner Chromebook™ is needed, one will be issued to the student until their Chromebook™ can be repaired or replaced.

General Precautions

- No food or drink is allowed next to your Chromebook™ while it is in use.
- Cords, cables and removable storage devices must be inserted carefully into the Chromebook™.
- Students should never carry their Chromebook™ while the screen is open.

- Chromebook™s should be shut down when not in use to conserve battery life.
- Chromebook™s should never be shoved into a locker or wedged into a bookbag as this may break the screen.
- Do not expose your Chromebook™ to extreme temperature or direct sunlight for extended periods of time (e.g. leave on car seat on a hot day, etc.). Extreme heat or cold may cause damage to the laptop (remember to bring it to room temperature before turning it on).

Carrying the Chromebook™

The protective shell of the Chromebook™ will only provide basic protection from everyday use. It is not designed to prevent damage from drops or abusive handling. Carrying the Chromebook™ in a padded backpack or padded book bag is acceptable provided the backpack or book bag is handled with care. For example, you should not toss the bag or drop the bag if your Chromebook™ is inside.

Screen Care

The Chromebook™ screen can be damaged if subjected to rough treatment. The screens are particularly sensitive to damage from excessive pressure on the screen.

- Do not lean on top of the Chromebook™.
- Do not place anything near the Chromebook™ that could put pressure on the screen.
- Do not place anything in the carrying case that will press against the cover.
- Do not place anything on the keyboard before closing the lid (e.g., pens, pencils, notebooks).
- Clean the screen with a soft, dry anti-static or microfiber cloth. Do not use window cleaner or any type of liquid or water on the Chromebook™. You can also purchase individually packaged pre-moistened eyeglass lens cleaning tissues to clean the screen. These are very convenient and relatively inexpensive.

4.4. Troubleshooting the Chrome OS

If technical difficulties occur, the technical support staff will use the “5-minute” rule. If the problem cannot be fixed in 5 minutes, the Chromebook™ will be restored to factory defaults. In a one-to-one environment it is impossible for support staff to maintain a working environment for all if too much time is spent fixing every glitch that may arise. Restoring the Chrome OS will restore the device to the state in which the user originally received it.

All student created files on the Google drive will not be affected. All files saved on the Chromebook™ that have been synced to Google Drive will be intact. However, all other data (music, photos, documents) *stored on internal memory* that has **NOT** been synced will not be restored.

4.5. Repairing or Replacing Your Chromebook™

Chromebook™s Undergoing Repair

- Loaner Chromebook™s may be issued to students when they leave their Chromebook™ for repair at the Library.
- If repair is needed due to malicious damage, the school may refuse to provide a loaner Chromebook™.
- Repaired Chromebook™s will end up with the original factory condition as first received. It is important that students keep their school data synced to cloud drives so documents, and class projects will not be lost.
- Students and parents will be charged for Chromebook™ damage that is a result of misuse or abusive handling.

Manufacturer Warranty

The manufacturer warrants the Chromebook™ from defects in materials and workmanship. This limited warranty covers normal use, mechanical breakdown, or faulty construction and will provide replacement parts necessary to repair or if necessary, replace the Chromebook™. The warranty DOES NOT warrant against damage caused by misuse, abuse, or accidents. Please report all Chromebook™ problems to the Tech Team.

Chromebook™ Technical Support

The Tech Team will be the first point of contact for repair of the Chromebook™s. Services provided by the Tech Team include:

- Password reset
- User account support
- Coordination of warranty repair
- Distribution of loaner Chromebook™s (distributed from the Library)
- Operating system or software configuration support
- Restoring Chromebook™ to factory default
- System software updates

5. General Care Procedures

1. Students are expected to treat their Chromebook™ with care and respect.
2. When transporting the Chromebook™ to and from school, students should always be sure it is placed in its protective case.
3. Students should protect their Chromebook™ from extreme heat or cold. Chromebook™s should not be left in a car even if the car is locked. Heat will damage the Chromebook™.
4. If the Chromebook™ has been in a cold car, allow several minutes for it to warm to room

temperature before use.

5. Do not leave the Chromebook™ exposed to direct sunlight or near any heat or moisture sources for extended periods of time. Chromebook™s should be protected from weather, water or other liquid, food and pets.

7. Students should never eat or drink (including water) while using their Chromebook™, or use their Chromebook™ near others that are eating or drinking.

8. No object should ever be placed or stacked on top of your Chromebook™. This includes books, musical instruments, sports equipment, etc.

9. Students should use care when plugging in their power cords. If you trip over it, this may break it and you will need to replace the cord and power supply.

10. Any inappropriate or careless use of a Chromebook™ should be reported to a teacher or other staff member immediately.

11. Power cords are very fragile. They should be safely secured and balanced so that the weight of the cord is not dangling. Care should be taken when walking or moving around areas where Chromebook™ cords are plugged in.

12. Do not use on a bed or soft surface that could interfere with the cooling system.

Cleaning your Chromebook™

Dust, pet hair, and other particles can accumulate on or inside the Chromebook™. When this happens, they form a layer of grime that can scratch or shorten the life of hardware components by causing overheating. Cleaning the Chromebook™ can extend its life by getting rid of this potentially damaging buildup.

To clean the display or keyboard use these guidelines below.

Clean the Display

Turn off the Chromebook™. Dampen a clean, soft, lint free cloth. Wipe the screen. Do not spray liquid directly on the screen. Most office supply stores sell cleaning kits specifically designed for this purpose.

Clean the Keyboard

If a small vacuum cleaner with a brush attachment is available, use it to clean the keyboard of debris.



Christ the King Catholic School Chromebook™ Student Pledge

6. Student Pledge

- I acknowledge that the Chromebook™ issued to me is the property of Christ the King Catholic School.
- I will take good care of my Chromebook™ and know that I will be issued the same Chromebook™ each year.
- I will never leave my Chromebook™ unattended in an unsecured or unsupervised location.
- I will never loan out my Chromebook™ to other individuals.
- I will know where my Chromebook™ is at all times.
- I will charge my Chromebook™'s battery to full capacity each night.
- I will keep food and beverages away from my Chromebook™ since they may cause damage to the device.
- I will not disassemble any part of my Chromebook™ or attempt any repairs.
- I will protect my Chromebook™ by always carrying it in a secure manner to avoid damage.
- I will use my Chromebook™ in ways that are appropriate for education.
- I understand that the Chromebook™ I am issued is subject to inspection at any time without notice and remains the property of Christ the King Catholic School.
- I will follow the policies outlined in the Technology Use Agreement and the Student Technology Code of Conduct while at school as well as outside the school day.
- I will file a police or insurance report as required in case of theft, or damage caused by fire.
- I will be responsible for all damage or loss caused by neglect or abuse.
- I agree to pay the full replacement cost of my Chromebook™, and/or power cord/charger in the event that any of these items are lost or damaged.
- I agree to return the Chromebook™ and power cord/charger in good working condition at the end of each school year.

What is a Chromebook™?

7. F.A.Q's

Q. What is a Chromebook™?

A. "Chromebook™s are mobile devices designed specifically for people who use the web. With a comfortable, full sized keyboard, large display and clickable trackpad, all day battery life, lightweight and built in ability to connect to Wifi the Chromebook™ is ideal for anytime, anywhere access to the web. They provide a faster, safer, more secure online experience for people who use the web, without all the time consuming, often confusing, high level of maintenance required by typical computers." ("Google")

Q. What kind of software does a Chromebook™ run?

A. "Chromebook™s run millions of web based applications, or web apps, that open right in the browser. You can access web apps by typing their URL into the address bar or by installing them instantly from the Chrome Web Store." ("Google")

Q. How are these web based applications managed?

A. Each Chromebook™ is under a three year agreement with Google and during that time will be a managed device. Christ the King Catholic School maintains devices through their Student G Suite for Education account. As such, the school can preinstall web applications as well as block specific web applications from a centralized management console.

Q. What if I need to use traditional software applications?

A. Christ the King School has a Windows based Computer Lab that students can access if necessary.

Q. What devices can I connect to a Chromebook™?

A. Chromebook™s can connect to:

- USB storage, mice and keyboards
- SD cards
- External monitors and projectors
- Headsets, earsets, microphones

Q. Can the Chromebook™ be used anywhere at anytime?

A. Yes, as long as you have a WiFi signal to access the web.

Q. Do Chromebook™s come with Internet Filtering Software?

A. No. Chromebook™s do not come with internet filtering software. However, while on campus Chromebook™s will use the School's WiFi to access the internet which is filtered. While at home, the Chromebook™s will be filtered based on the protection provided by your home WiFi system. Christ the King Catholic School recommends OpenDNS as an excellent solution for filtering internet at home.

Q. Is there antivirus built into it?

A. It is not necessary to have antivirus software on Chromebook™s because there are no running programs for viruses to infect.

Q. How much do they weigh?

A. Chromebook™s weigh 3.2 lbs compared to:

- an iPad2 weighing 1.33 lbs
- a Macbook Air weighing 2.96 lbs
- a Lenovo x220 Tablet weighing 3.9 lbs
- a Macbook Pro weighing 5.6 lbs
- the average weight of a textbook at 3.5 lbs

Q. Battery life?

A. Chromebook™s have a rated battery life of 8.5 hours. However, we do recommend that students charge them each evening to ensure maximum performance during the school day. Adapted from Google @ Ravenscroft Blog

Chromebook™: Educational Value

8. F.A.Q's

Q. What is the educational value of students having Chromebook™s?

A. By providing students with mobile devices that are instant on, with quick access to both the Internet and the School's Student G Suite for Education accounts, we are not only able to alleviate space and availability issues with our more traditional labs but we now have the ability to turn any space into a technology rich learning environment within seconds.

Q. Will teachers get Chromebook™s?

A. All teachers were issued Chromebook™s.

Q. Will students use their Chromebook™ in every class?

A. Chromebook™s are a great device for accessing the web, typing notes, doing research, and a host of other tasks. However, in classes like Math, the Chromebook™s may not be used in the same manner as they would be in other classes.

Q. Can students take all their notes on a Chromebook™?

A. Yes. Students can take notes using Google Docs and as we transition to G Suite for Education our teachers will work within individual class timelines to help students transition to this format as part of this program.

Q. Will textbooks be available for download onto the Chromebook™s?

A. The world of publishing is quickly changing with college textbooks and secondary textbooks becoming a large focus for both major publishers and entrepreneurs seeking to get them into the hands of students. We will be watching carefully what is being offered in this realm.

Note: Chromebook™s can use Amazon's Kindle Cloud Reader.

Q. Will Chromebook™™s change what students are currently learning or just how they learn it?

A. We believe that the curriculum will be enhanced by extending learning opportunities both inside and outside of our classrooms. While the content of what is taught by our faculty will not change, Christ the King School now has an opportunity to further explore how that content is delivered, how we engage our students in their learning, and how we teach problem solving, collaboration, and creativity

Adapted from Google @ Ravenscroft Blog

WHEN IN DOUBT ASK YOURSELF...

LARK

Is it...

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Appropriate

Responsible

Kind